**Olde Sawmill Elementary**

**PTO Minutes-April 13th 2021**

**Welcome**

President, Ashley Oliver welcomed everyone to the April 13, 2021 2021 (Virtual) PTO Meeting.

Ashely Oliver called the April 2021 OSE PTO meeting to order April 13, 2021 2021 at 7:05 PM.

**Attendance:**

* Ashley Oliver, Mike Castro, Martha Barley, Daniela Gilliam, Kecia Cropper, Aimee Shea, Jessica Moore, Mike Gilliam, Tricia Hoffman, Elaine Castro, Christina Goodwin

**Approval of March Minutes:**

* Approval of March 2021 minutes
* No edits or revisions suggested
* Motion made by Daniela Gilliam for approval of minutes
* 2nd by Martha Barley
* Motion approved no objections or abstentions

**PRINCIPAL’S REPORT Martha Barley - Principal**

* Kindergarten Information Night

April 20 @ 6:30PM

<https://zoom.us/j/99487150785?pwd=TWlBYnpvdHZSZWN1MldXaitVZUZ6UT09>

Meeting ID: 994 8715 0785

Passcode: kkt5FK

* EOY Protocols

-A limited number of volunteers are permitted to support buildings with implementation of end of year events.  Volunteers must complete a [self-screening](https://docs.google.com/document/d/1VvEHjZ8r6Yhgv9v4rBlHyAyAtUu9zwZUbHRiO4JmUkA/edit?usp=sharing) prior to arrival, wear a mask the entire time while on school grounds, and maintain social distancing of 6 ft from all students and staff.

 -Parents/adults may not gather inside the school building.  Parents/adults that gather outside of a school building must complete a [self-screening](https://docs.google.com/document/d/1VvEHjZ8r6Yhgv9v4rBlHyAyAtUu9zwZUbHRiO4JmUkA/edit?usp=sharing) prior to arrival, wear a mask the entire time while on school grounds, and maintain social distancing of 6 ft from all students, staff and other adults (unless they are immediate family members).

-End of year events for all buildings must occur on school grounds if held during the school day.

-End of year events for high school may occur off school grounds if outside the school day.  For any event held outside the school day, students, staff and volunteers must complete a [self-screening](https://docs.google.com/document/d/1VvEHjZ8r6Yhgv9v4rBlHyAyAtUu9zwZUbHRiO4JmUkA/edit?usp=sharing) prior to arrival, wear a mask the entire time, and maintain social distancing of 6 ft from all other individuals.

-Food should be in individual pre-packaged containers or given to students by staff.  Students and staff should be a minimum of 6 ft apart while eating.

-Vendors may be allowed on-site to provide food to students.  They should be background checked or escorted at all times.  Food cannot be sold directly to students (building pays vendors).  Non-food vendors must be approved by level directors.

* DCS Virtual

Student registration will be open from April 14th-28th with required Parent Info Sessions on April 19th @ 12:00pm and April 22nd @ 5:30.

**All parents K-7 will receive more information via email on April 14th.**

* [Summer 2021 Extended Learning](https://sites.google.com/dublinschools.net/dcssummerbridge/home?authuser=0)

Foundations:

* Social Emotional Well-Being
* Academic Achievement
* Culture and Climate
* Equity and Accessibility

Programs:

* Boost K-8
  + @ Olde Sawmill
  + June 7 - July 2
  + K-5 Reading, Math/Science
  + Identified Students
* Summer School K-12
  + @ Thomas Elementary?
  + Grades 2-3 Reading
  + Grades 2-3 English Learners
  + Identified Students
* Healthy Home Learning
  + K-12
  + Available to all students
* DCS Virtual
  + High School
* Community Activities
* Summer Reading

**PRESIDENT’S REPORT:**

**021 - 2022 Open Office Positions**

* Starting next school year PTO meetings will be the third Tuesday of the month
* We are still needing someone to take over the following positions for next year
  + Celebration of Clovers
  + Hospitality
  + Spirit Week

**Thank You**

 -Kecia Cropper for all of her work on Restaurant night for Chipotle and the upcoming skyline's tomorrow night along with taking over the flower sale.

**TREASURER’S REPORT:**

* Budget Report
  + Received $228.54 from Chipotle (reached restaurant night goal with the check)
  + Eversole check sent for donation
  + OSE received a check for playground equipment
  + PTO communications renewed A to Z
  + $53,337.27 Balance includes savings
  + Full financial updates available on OSE PTO website

**COMMITTEE REPORTS:**

* **Bricks**
  + Getting order form ready and distributed to all OSE students in the building. For Remote learning students get the form to Amy and Becky and ask for them to distribute to remote learning teachers
  + Ready to install last year’s bricks
  + One teacher is retiring, PTO will sponsor a brick
* **Cub Scouts**
  + Getting ready for Arrow of Light ceremony at a park
  + Working on getting rest of cub scouts to graduate in May
* **Flower Sales**
  + Plan to get volunteer sign-up out to share in the Friday email blast
  + Will pre-group the flowers by students for pickup
  + Friday is the cut-off for flower orders, will communicate this week
* **Restaurant Night**
  + Skyline this month will be participating all day on Wednesday 4.14
  + locally owned franchise
  + 10% donation to OSE PTO
* **School Supply Sale**
  + Ashley sent all of the updates sent over to the company and we are finalizing the prices so we can get sales going by the beginning of May.
  + Planners have been purchased for next year and will be included in the kits for 4th & 5th grade.
  + The Words I Use have also been purchased and will be included in the kits for 1st grade.
  + Ashely is ordering the Kindergarten journals ordered this week and they too will be in the kits.
  + Kits will be $30 for Kindergarten $40 for 1th-4th and we are working on getting 5th grade to $40 also but may have to be $45.
* **Spirit Wear**
  + Price sheet coming out soon
  + Two t-shirt designs and a zip up hoody. Adding shorts as well
  + Will do paper and electronic methods to capture orders
* 5th grade committee
  + Working on memory books for 5th graders
  + Contacting printing places
  + Video options are being considered along with hand prints
    - Discussed how to represent 2020 spring graduate in hand print area.
    - There will be accommodations made to 2021 and 2020 students to be represented

**OLD BUSINESS**

* **Sound System**
  + Continue to table this topic

**NEW BUSINESS**

* **House fire support for OSE student**
  + Motion made by Daniela Gilliam for $100 for target gift card for student support
* 2nd by Christina Goodwin
  + Motion approved no objections or abstentions

**DATES TO REMEMBER**

* 4/15 - Flowers Sales Due
* 4/19 - Online Flower Orders Close
* 4/27 - Flower Sale Pickup
* 5/11 - PTO Meeting
* 5/27 - Last day for Kindergarten
* 5/28 - Last day for students (half day A.M.)

**Meeting Adjournment**

* Christina Goodwin moved to adjourn the meeting 8:21 pm
  + Daniela Gilliam seconded the motion
* Vote passed by all in attendance
* At 8:21 PM meeting was adjourned